

TECHNICAL UNIT
GRIEVANCE APPEAL FORM

Grievance No. _____ Date received by Step Official _____

Department/Agency _____

Name		EMPLOYEE I.D.
Address	City	Zip Code

STEP 2 ANSWER

SIGNATURE OF STEP 2 OFFICIAL

DATE GIVEN/MAILED GRIEVANT AND STEWARD

NOTICE OF APPEAL TO ARBITRATION

Step 2 answer is not satisfactory. My reason for appealing is:

Grievant's Signature _____ Date Sent _____

Designated Association Representative _____

NOTE: Type or Print (use ballpoint).

IF APPEALED TO STEP 2:

WHO

Step 2 Official

DOES WHAT

Fills out information blanks at top of form L32-2.

Conducts Step 2 Conference in accordance with Agreement. Writes answer in appropriate section.

Distributes copies as follows:

- 1 copy to Grievant
- 1 copy to Designated Association Rep.
- 1 copy to Step 1 Official
- 1 copy to UTEA Grievance Chairperson
- 1 copy to file

Association

If dissatisfied with the Step 2 answer, the Association may appeal to Arbitration.