



SEIU 517M

PUBLIC EMPLOYEES

Guidelines and Application for Disaster Expense Reimbursement SEIU Local 517M DISASTER RELIEF FUND

Dear Members:

On behalf of the nearly 5,000 members of SEIU Local 517M, I want to express our deepest condolences surrounding the recent dam failure and resulting flooding and make you aware of the SEIU Local 517M Disaster Relief Program.

This program, which is available to dues paying members, is made possible because of the kindness and generosity of SEIU Locals from across the country who have joined together to donate their personal funds to members who may be suffering financial hardship as a result of a disaster.

The goal of this program is not to replace existing insurance, state or governmental assistance, but to provide a supplemental reimbursement for those extraordinary costs which often stretch our budgets during a natural disaster.

Available Assistance

Eligible members can receive up to Two - Hundred Dollars (\$200.00) in assistance from the 517M Disaster Relief Fund.

Eligibility Requirements

Membership: You must be a “member in good standing” of SEIU Local 517M and provide your name, work location and contact information to receive assistance.

A “member in good standing” is defined as a current, dues paying member at the time of the applications submission.

Upon receipt of your application, SEIU 517M will verify your membership status for processing.

Incurred Loss: Your current or previous residence must have been located in a Michigan county affected by the disaster and any losses claimed should have been caused by the natural disaster or its immediate consequences.

Documentation: Actual receipts or other 3rd party documentation for the amounts being requested must be provided to document an actual expense. This may include food and water, housing costs, service orders for repairs completed, rent statements, transportation costs, disaster related medical and dental expenses, including mental health care expenses, replacement of personal items such as, furniture, clothing and appliances or loss of income due to work closure or inability to reach work.

All documentation should include a name, address, and phone number for the service provider or retailer, who must actually receive payment from you for the service or item.

(For example: we cannot reimburse for repairs performed by a neighbor or family member even if they provide you with an "invoice" for the value of the repairs unless you actually paid cash for the service. However, we can reimburse for any equipment, parts or tools which were needed to achieve the repair.)

Application Instructions

Complete the attached application and submit it with your documentation to:

SEIU Local 517M
1026 E. Michigan Avenue
Lansing, MI 48912
Attn: Disaster Relief
corried@seiu517m.org



SEIU 517M

PUBLIC EMPLOYEES

SEIU LOCAL 517M DISASTER RELIEF FUND
APPLICATION FOR REIMBURSEMENT

Date of Application: _____

Full Legal Name of SEIU Qualifying Member(s): _____
(list everyone in household who may qualify)

Employer: _____

Are you a current member in good standing of SEIU Local 517M? Yes No

Additional Eligibility Information if Applicable (please explain any unique circumstance):

Current Mailing Address: _____

Address at time of Loss (if different): _____

Assistance Requested: Temporary Housing Costs: \$ _____

Other Disaster-Related Loss \$ _____

Total Request: \$ _____ (\$200.00 max individuals)

(\$400.00 max for two - member household)

CONTACT PHONE AND EMAIL: _____(phone) _____(email)

Please attach formal documentation for all expenses for which you are requesting reimbursement.

Staff will contact you via email or phone **within 14 days** to confirm receipt of your application.

Incomplete or inaccurate applications will not be processed.

Award amounts contingent on available resources - this program is not funded by 517M dues.